







Making a Third-Party Data Request

The NABat database enables registered users to request bat monitoring data collected and uploaded by other NABat users. When a data request is submitted, the data providers receive an automated email with details of the request and the option to approve or deny the release of the data. If the request is approved, data requesters can download the relevant data directly from the NABat Data Requests section of the "Explore" tab. To make a third party data request:

1. Login to the NABat homepage (<https://sciencebase.usgs.gov/nabat/#/home>). If you're not already a registered NABat user, you must first register an account. Detailed instructions for registering a NABat account can be found at [https://www.sciencebase.gov/catalog/file/get/5e3de185e4b0edb47be3d6e6?name=Create NABat User Account.pdf](https://www.sciencebase.gov/catalog/file/get/5e3de185e4b0edb47be3d6e6?name=Create+NABat+User+Account.pdf).
2. Click the "Explore" tab in the black menu bar at the top of the page.
3. Click the "Explore Public Data" tab beneath the black menu bar at the top of the page.
4. Use the search bar above the map to select the NABat GRTS Cells within your area of interest. Users can search for geographic or jurisdictional filters (e.g. state, county, land management agency, etc.) or locate cells based on GRTS ID, geographic coordinates, or NABat sampling priority using the search bar. Once a filter has been applied, additional filters can be added using the advanced options button . Advanced options allow users to apply logical operators (AND/OR) to filter cells that meet all criteria *or* cells that meet either criteria (e.g., cells located in MO *and* on USFS land or cells located in MO *or* USFS land). Custom selections can be made using the drawing tool .

(located to the right of the search bar). Selected/filtered cells will appear with a light blue border. Survey effort in each GRTS Cell can be displayed on the map by selecting "All Survey Locations" from the map layers .

5. Once the area(s) of interest are located and the desired NABat GRTS Cells are highlighted, click the  button (located beneath the search bar) to add all highlighted cells to the table in the bottom right half of the screen (selections made using the drawing tool will automatically be added to the table). Individual cells can be added to the table by double clicking them on the map. The table will provide summaries for each GRTS Cell containing publicly released data, including the number of surveys conducted and the number of bats observed matching the current species filter. **This table summarizes data released for public display only and does not include undisclosed data collected in the selected GRTS Cells.** Publicly released data will be available immediately upon request while the undisclosed data will be released contingent upon the approval of data providers.
6. When all cells of interest have been added to the table, click the "Create Data Request" button above the table.
7. Select the type of monitoring data you wish to request using the tabs in the top right of the page. Next, provide details for your data request. Request Name, Request Description, and Intended Use for Data are required fields. Be as detailed as possible: the more detailed your request, the more likely it will be approved by the data providers.
8. Under the 'Define Request Scope' section, specify the temporal scope of your request using the 'Select Years' drop-down menu and indicate which bat species you're interested in using the 'Select Species' drop-down menu.
9. Ensure all required fields have been completed and review the scope of your request. If you are satisfied with the request, click 'Create Request' in the bottom right of the page.
10. Data providers will automatically be notified of your request. The status of the request can be viewed at any time by logging in to the NABat homepage and clicking the "Explore" tab in the black menu bar at the top of the page, selecting the "NABat Data-Requests" tab beneath the black menu bar, and clicking the "My NABat Requests" button. Data approved for sharing can be downloaded at any time by clicking "More information" beneath the relevant request and clicking the "Fulfill Data Request" button in the top right of the page. Once the data has been compiled it will appear in the Supporting Documents section above the map (in the bottom right of the page).